BOROUGH OF MANSFIELD

September 9, 2026

The regular meeting of the Mansfield Borough Council was held on Wednesday, August 12, 2026, in the Council Room of the Municipal Building, Mansfield, Pennsylvania with the following people present:

Robert Strohecker
Robert Fitzgerald
William Schlosser
Nichole Book
Kelvin Morgan
Karri Verno

Casandra Cowles, Borough Manager
Jackie Kurzejewski, Secretary-Treasurer
Kathryn Barrett, Mayor
Officer in Charge Richard Kotch
Officer Christopher Logue

Absent: Adrianne McEvoy

Visitors: Cheryl Clarke; Wellsboro Gazette

Residents/Business Owners/Employees: Andrew Janelli; Mansfield Water Authority, Dina Henninger; 1047 Pickle Hill, Josh MacClaren; Christ Church, Hunter Galemore; Christ Church, Jim Welch; 41 E Elmira Street

---

President Strohecker called the Public Hearing to order at 6:00 PM. The Pledge of Allegiance was recited.

Strohecker announced that the purpose of the hearing was to discuss the Christ Church Conditional Use Application.

Strohecker opened the floor for public comment.

- Jim Welch wanted to ask what the planned parking situation was going to be. As Fire Chief he is concerned about on-street parking and the possibility of street blockage and traffic.
- Josh MacClaren addressed council and Jim and said with the current congregation numbers, parking behind the building should be plenty of space. They also have an option for overflow space they would be bused to the location.

With no further public comments, Strohecker let council know they would move New Business Action item (A) to be voted upon now. Fitzgerald made a motion to approve the Conditional Use

BOROUGH OF MANSFIELD

September 9, 2026

Application for Christ Church. Schlosser seconded the motion and it was approved. The hearing was adjourned at 6:02 PM.

President Strohecker called the regular meeting of Council to order at 6:02 PM.

Strohecker called the council into executive session for legal and personnel matters at 6:02pm. Regular session of council reconvened at 6:32pm,

Strohecker called for recognition of visitors: Jim Welch addressed council about the concerns regarding the town siren. He said about two years ago there were also complaints about the frequency the siren alerted and how often it would go off. The siren currently only alerts when the department is dispatched for alarms and, rarely, car accidents. They had the number of times it rings decreased down to two cycles and have also decreased the length each cycle lasts. The siren does not ring between the hours of 11pm-6am and the testing is only once a month. They currently have multiple alerting systems, but they do tend to fail more often as they are reliant on cellular service and Wi-Fi connection to work properly. The siren is a back up system in case the other alerts fail. At this point they cannot completely remove the siren and have tried to make as many changes as they can to accommodate the residents.

Fitzgerald moved to approve the August 12, 2026, Council meeting minutes. Schlosser seconded the motion and it was approved.

The Treasurer's report for the month of August has been reviewed. Upon a motion made by Schlosser and seconded by Book, the Council approved the report.

Verno made the motion to approve the bills paid reports for August for the following accounts: General Fund: $124,631.00; Sewer Fund: $72,780.36; Liquid Fuels Fund: $8,828.43 and Payroll Fund: $90,043.92 and to draw vouchers for unpaid bills. Schlosser seconded the motion, and it passed.

Mayor's Report

Mayor Kathy informed Council that November 14th, 2026, will be the first annual Chief Stager Gala at Corey Creek Golf Course. They will be hosting a fundraiser for a memorial in his name. She is looking at installing three flags and a granite stone. The event at Corey Creek will be limited to eighty people. She also let everyone know that the Paradigm 2026 Pipeline Safey Program will be September 28, 2026, for anyone interested in attending.

Police Report

Schlosser made a motion to approve the Police Report. Morgan seconded the motion and it was approved.

WWTP Report

The WWTP Report was included in the packet.

MMA Minutes

The MMA Minutes were included in the packet.

Borough Manager's Report

The Manager's Report was included in the packet.

BOROUGH OF MANSFIELD

September 9, 2026

Standing Committee Reports:

A. Finance Committee: It was discussed that the total cost for Citric Acid cleans equals the cost of a new membrane. Schlosser questioned if the downstream effects on the membrane after using the citric acid cleans more often than just replacing the membrane when needed. He asked if there would be clogging issues or flow over events. Fitzgerald stated that the citric acid cleans are supposed to extend the life of the membranes by ten years. They are looking into what is going to be more cost effective.
B. Public Works Committee: The meeting was combined with Finance Committee
C. Personnel Committee: Karri informed Council about their discussion on the usage of time clocks due to reoccurring late arrival issues. They discussed all of the current open positions and Verno informed council they have received one application for the Codes Officer position with one looking into all the requirements before applying. They contacted a previous applicant from the first round of Public Works hiring and they declined. They are still accepting applications for Public Works.
D. Safety Committee: No additional information was added.

Old Business: No old business.

New Business:

A. Christ Church: voted on after the public hearing.
B. Walking Trail – Additional Signage: Schlosser made a motion to approve Hunt Engineers proposal for the Walking Trail Additional Signage in the amount of $4,970 plus reimbursable expenses that are not expected to exceed $400. Morgan seconded the motion and it was approved.
C. 2026 Audit Engagement: Fitzgerald made a motion to approve J. H. Williams 2026 Audit Engagement in the amount of $14,500. Schlosser seconded the motion and it was approved.

Correspondences: no correspondence

Strohecker called the council into executive session for legal and personnel matters at 6:57pm. Regular session of council reconvened at 7:17pm

There being no further business, Schlosser made a motion to adjourn the meeting at 7:17 PM.

Jackie L. Kurzejewski
Secretary-Treasurer