

BOROUGH OF MANSFIELD

May 13, 2026

The regular meeting of the Mansfield Borough Council was held on Wednesday, May 13, 2026, in the Council Room of the Municipal Building, Mansfield, Pennsylvania with the following people present:

Robert Strohecker
Robert Fitzgerald
William Schlosser
Kelvin Morgan
Adrianne McEvoy
Nichole Book
Karri Verno

Casandra Cowles, Borough Manager
Kurtis Tice, Superintendent
Jackie Kurzejewski, Secretary-Treasurer
Kathryn Barrett, Mayor
Zach Stager, Police Chief

Absent: No absentees

Visitors: Cheryl Clarke; Wellsboro Gazette, Josh Jones; Decristo Inc., Canton, PA, Sherri Turner-Shults; Court Appointed Special Advocates (CASA), Canton, PA, Susan Coole; Thrive, Matthew Simpson; Real Disposal Services, Dave Alexyn; Real Disposal Services, K Irene Morgan; BOOM

Residents/Business Owners/Employees: Dina Henninger; Mansfield, PA, Karen Farrer; Mansfield, PA, Steve McClosky; Mansfield, PA, [Joshua MacLaren, Jeremy Loveland, Kirk MacCurren, George Jenkins, Andrew Tom, Jason Reed]; Christ Church of Mansfield

President Strohecker called the regular meeting of Council to order at 6:00 PM. The Pledge of Allegiance was recited.

Strohecker called for recognition of visitors: Sherri Turner-Shults gave a presentation for Council and attendees about the program, Court Appointed Special Advocates (CASA). She explained that she is a recruiter for CASA to screen and train volunteers to be matched with children in the foster care system to be their support during visits and court hearings. Right now, Tioga County has eighty-five children in the foster care system with one volunteer from Mansfield and five total volunteers in the county. They are looking for more volunteers with the requirements that they cannot be an active foster parent, must be twenty-one years of age, have all their clearances, will go through an interview process, and would then be appointed by a judge. Once assigned to a specific child, you will be, on average, spending 10-15 hours per month getting to know the child, fixed attendance at hearings, visiting their home setting, and collecting information. You will be visiting everyone involved in the child's life at least once to help get a second view to work with their case worker. Volunteers will be asked to stay with their assigned case for normally up to 18 months with the end goal being to find a permanent

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placement for each child. She provided the Borough with an information sheet to get the word out and hopes to hear soon from volunteers.

Susan Coole provided an update to the council for Thrive and their Phase 3 Community Impact Value Statement. They will be hosting two events for the community to come and give their ideas and feedback on the future of Mansfield. The first event will take place May 20, 2026, at both Night and Day Café and Conspiracy Coffee Co from 4PM-5:30PM. The second event will be at the Mansfield Firehall May 28, 2026, from 6:30PM-8:00PM. The goal for Phase 3 is to take a look at the past 10 years of Mansfield events that brought the community together, compare to what is happening now, and look to what can be changed or added for the future.

Steve McClosky attended on behalf of the Mansfield History Center to discuss ideas they have for the walking trail. The Borough has money set aside specifically for the walking trail to help maintain, adding signage, and any upgrades that may be needed for its continued use. He presented to the Council the idea of creating a sub-trail called the "Walk of Honor" to recognize Mansfield citizens with an outstanding history. This would be in conjunction with 250 PA as well. He wants to nominate Jean Dewey for the first plaque placed on the trail for his many historical accomplishments. Jean's interment will be held June 8, 2026, at West Point and Steve wanted to suggest a special ceremony for the installment of his plaque to coincide with this date. The Council is in favor of this idea and look forward to seeing it come to fruition.

Joshua MacLaren of Christ Church of Mansfield is looking to get more involved in the community and joining events. The church is looking for a permanent location in Mansfield to better serve the community and allow for more involvement of their church and its members.

McEvoy moved to approve the April 8, 2026, Council meeting minutes. Fitzgerald seconded the motion and it was approved.

The Treasurer's report for the month of April has been reviewed. Upon a motion made by Schlosser and seconded by McEvoy, the Council approved the report.

Fitzgerald made the motion to approve the bills paid reports for April for the following accounts: General Fund: \$185,086.98; Sewer Fund: \$79,630.23; Liquid Fuels Fund: \$49,167.65 and Payroll Fund: \$95,270.88 and to draw vouchers for unpaid bills. Book seconded the motion, and it passed.

Mayor's Report

The Mayor's Report was included in the packet.

Police Report

Chief Stager let Council know that the equipment had been removed from the police cruiser and is ready to be posted for sale. The new Tahoe has also received the decals as well as having the full equipment installed. Schlosser made a motion to approve the Police Report.

McEvoy seconded the motion and it was approved.

Deputy Codes Report

the Codes Officer Report was included in the packet.

WWTP Report

McEvoy made a motion to approve the WWTP Report. Fitzgerald seconded the motion and it was approved.

MMA Minutes

The MMA Minutes were included in the packet.

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Borough Manager's Report

The Manager's Report was included in the packet.

Standing Committee Reports:

- A. Finance Committee: Strohecker noted the main topic at the Finance Committee meeting was the changes for pool rates. Family passes will be sold for a limited time at \$150.00 per pass until the designated end date. After that date bracelets containing ten tabs used as a per person entrance will be available the remainder of the pool season. The Helen Lutes subsidy passes do not have a record of daily usage and the plan is to start keeping record of who is using their passes and which members attended daily. Because we have not heard about funding from the Helen Lutes Fund the Borough will still be providing the passes with a discounted rate of \$75.00 per pass. The pass holders must live within the Borough and provide proof of this. They discussed the bracelet color so it is distinguished from other locations that may be utilizing the same passes and a need for better record of attendance is needed daily on both the general family passes as well as subsidy.
- B. Public Works Committee: A brief overview of the meeting included Borough workers are actively in the process of obtaining their pesticide licenses, the pool is being prepped for opening day, ditch clean outs are being scheduled, and Extension Street repairs were discussed. James Bogaczyk updated his progress in the codes department with mention of residents cleaning up their yards and fixing issues in a timely manner. There was discussion about the need for a new Public Works employee and how they wish to proceed with advertising and job requirements.
- C. Personnel Committee: Verno let Council know that evaluations are being completed and they are looking to continue the next round in a timelier manner. They reviewed the Public Works job description.
- D. Safety Committee: Schlosser discussed the main topic of the meeting, which was discussions on keeping employees out of workers' compensation with updates in safety protocol. K9 unit details were discussed along with safety concerns both internally and with the public. They are doing some research on information for Business Codes Enforcement that relate to fires, nuisance issues, and inspections. They wondered if Labor and Industry would be a good route to approach.

Old Business:

- A. Open/Award Aggregate Bids: Cross Excavation offered 2B stone at \$17.05 per ton, 3B stone at \$17.05 per ton, and R3 stone at \$18.55 per ton. There was no bid for top soil. DeCristo Inc. offered 2B stone at \$28.50 per ton, 3B stone at \$23.50 per ton, and R3 stone at \$27.00 per ton. Top soil would be \$8.50 per truck load. Schlosser made a motion accepting the offer and awarding the Aggregate Bid to Cross Excavation. Fitzgerald seconded the motion and it was approved.
- B. Approve Appointing Karen Farrer for the Authority Board: McEvoy made a motion to approve Karen Farrer to the Authority Board. Schlosser seconded the motion and it was approved.

New Business:

- A. CCA Street Dedication: Fitzgerald made a motion to proceed with The CCA Street Dedication. Schlosser seconded the motion and it was approved.
- B. Approve Fourth of July Parade: McEvoy made a motion to approve the Fourth of July Parade. Morgan seconded the motion and it was approved.

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- C. Approve Homecoming Parade: McEvoy made a motion to approve the Homecoming Parade. Fitzgerald seconded the motion and it was approved.
- D. Approve Hiring Lifeguards/Pool Manager/Swim Instructor: McEvoy made a motion to approve the lifeguards, pool manager and swim instructor as well as allowing Cassie to approve additional lifeguards as they apply until the number of required guards is met. The approved lifeguards are Kyli Hall, Molly Hall (Head Lifeguard), Iris Irwin, Ashyr Cummings, Layne Cummings, Nora Furry, Ransom Schultz, Colton Pellett, Maleah Slater, Sadie Plunkert, and Caroline Cummings. Tasha Newton will be the pool manager and Holly Bergeson will be the swimming instructor. Book seconded the motion and it was approved.
- E. Set Pool Rates: General family passes will be sold from May 14, 2026 – June 8, 2026, at \$150.00 per pass, payment plans can be set up if needed. Subsidy family passes will be sold at \$50.00 per pass. Daily entrance fee is \$3.00 per swimmer whether they are an adult or student. Non-swimmers will remain free to enter. The bracelets will be sold June 9, 2026, until the end of the pool season at \$30.00 per bracelet. Fitzgerald made a motion to approve the above rates. Book seconded the motion and it was approved.
- F. Real Disposal Temporary Fuel Surcharge of \$0.10 per Sticker: Due to gas price increases there was cause for a 10% rate increase to help offset the price of fueling Real Disposals trucks. This temporary increase will be under a 3-month review to see if the prices have gone down and stickers prices can return to their current price. The increase was based off of book pricing. Real Disposal can provide notices for the locations that stickers are sold to explain the reasoning for the increase. This price change will not occur until a new order of sticker sheets takes place. McEvoy made a motion to approve the Temporary Garbage Sticker increase. Morgan seconded the motion and it was approved.
- G. Christ Church Zoning Amendment: Fitzgerald spoke about his concerns of putting future Council members in a position where they will have to follow any zoning changes made by the amendment. It was explained this would be a special/conditional exception that would not change for all zoning inquiries in the future. Joshua MacLaren also voiced that the Church is willing to do the PILOT Program. McEvoy made a motion to approve the Christ Church Zoning Amendment. Schlosser seconded the motion and it was approved.
- H. Approve Truck Purchase: The Truck being purchased would be an F600 that is slightly larger than the current F550. This truck will not need to be reloaded as often for salting as it is larger in size. The pricing includes the Truck as well as the addition of a stainless-steel box. McEvoy made a motion to approve the purchase of the new truck. Fitzgerald seconded the motion and it was approved.
- I. Approve Advertising for the Public Works Position: McEvoy questioned how we can guarantee the new employee will obtain their required CDL. Kurtis said the plan is that they have a 90-day probation period to confirm they will be a good fit for the position, they will then be required to get their permit. After the permit is obtained, they have 6 months to get their CDL license. Schlosser suggested the following statement be added: "This is the responsibility of the successful candidate in coordination with the Borough. Failure to complete this will result in termination of employment." McEvoy asked what the plan would be if they quit before everything is completed. The cost would be \$5,500.00 for the CDL license plus their salary. They plan to address that further at the next committee meeting. McEvoy asked to change the advertising notice to say preference will be CDL in hand but will be required to obtain after hiring. Schlosser suggested adding that the preferred

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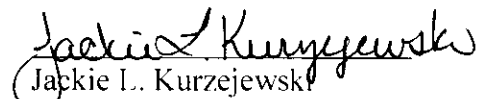
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qualification is a CDL Class A license. Class B is accepted but must be upgraded to Class A. McEvoy made a motion to approve the additional wording to the Public Works Position Advertisement and to begin advertising the position. Morgan seconded the motion and it was approved.

Strohecker called the board into executive session for legal and personnel matters at 7:09 pm. Regular session of council reconvened at 7:18 pm.

Correspondences: 2025 Tree City Recognition

There being no further business, Schlosser made a motion to adjourn the meeting at 7:18 pm.


Jackie L. Kurzejewski
Secretary-Treasurer