

## **BOROUGH OF MANSFIELD**

February 11, 2026

The regular meeting of the Mansfield Borough Council was held on Wednesday, January 14, 2026, in the Council Room of the Municipal Building, Mansfield, Pennsylvania with the following people present:

Adrienne McEvoy  
Nichole Book  
Karri Verno  
William Schlosser  
Kelvin Morgan

Casandra Cowles, Borough Manager  
Kurtis Tice, Superintendent  
Jackie Kurzejewski, Secretary-Treasurer  
Kathryn Barrett, Mayor  
Zach Stager, Police Chief

Absent: Robert Strohecker & Robert Fitzgerald

Visitors: Cheryl Clarke; Wellsboro Gazette, Susan Coole; Thrive

Residents/Business Owners/Employees: Jeremy Brooks; Mansfield, PA, Karen Farrer; Mansfield, PA, Gerald Farrer; Mansfield, PA, Kristina Bogaczyk; Mansfield, PA, Jim Farrer; Mansfield, PA, Dina Henninger; Mansfield, PA, Michael Farrer; Mansfield, PA, Jenny Klimiks; Roseville, PA

President Pro-Tem. McEvoy called the regular meeting of Council to order at 6:00 PM. The Pledge of Allegiance was recited.

McEvoy called for recognition of visitors: Dina Henninger attended to address the council about the Richmond Township sewer rate increase. She was concerned that there was no notice ahead of time that an increase was happening or what the new rate would be. Kelvin Morgan explained that the Mansfield Borough charges the township and Richmond in turn charges the customers and is therefore responsible for giving notice. Dina stated that she would like there to be more transparency with why there was an increase and have better communication among customers. Schlosser spoke about the reasoning for rate increases due to loans between funding within the Borough that need to be repaid, extensive repairs needing to be done at the sewer plant, and general maintenance leads to high costs that in turn increase rates. He suggested she attend the IMA meetings to have more discussions about her concerns and address Richmond council about the need for notification of changes. Michael Farrer also had concerns about the sewer rate increase and asked if there could be Mag Meters placed at the township line to track the flows. Kurtis explained that these meters are in place and track both gallons and hourly readings. Susan Coole briefly attended for Thrive to pass out to council the draft statements and to update everyone that they are just waiting on approval of the draft to move forward.

Schlosser moved to approve the January 14, 2026, Council meeting minutes. Morgan seconded the motion and it was approved.

## **BOROUGH OF MANSFIELD**

February 11, 2026

The Treasurer's report for the month of January has been reviewed. Upon a motion made by Schlosser and seconded by Verno, the Council approved the report.

Morgan made the motion to approve the bills paid reports for January for the following accounts: General Fund: \$392,445.31; Sewer Fund: \$68,792.56; Liquid Fuels Fund: \$21,641.25 and Payroll Fund: \$151,348.83 and to draw vouchers for unpaid bills. Schlosser seconded the motion, and it passed.

### Mayor's Report

Mayor Barrett presented a Proclamation to make February 11<sup>th</sup> Gerald Farrer Day in honor of his dedication to the Borough for twenty-seven years on the MMA Board.

### Police Report

Zach reported that officer Richard Kotch received the Presidents Award at the Fire and Ambulance Banquet. He is the first police officer to have received this award through this program. Schlosser moved to accept the police report. Book seconded, and it passed.

WWTP Report: there was no report this month.

### MMA Minutes

The MMA minutes were included in the packet.

### Deputy Codes Report

The Deputy Codes report was included in the packet.

### Borough Manager's Report

Schlosser made a motion to approve the Manager's Report. Morgan second the motion, and it was approved.

### Standing Committee Reports:

- A. Finance Committee: McEvoy gave an overview of the topics discussed. They reviewed the 2025 budget and discussed the upcoming 2026 budget. A review of the Earned Income Tax and Local Service Tax was done along with research into franchise fees and their determination criteria.
- B. Public Works Committee: Morgan updated council that they discussed snowstorm response, snow removal and troubles they ran into during the storm that need to be or were addressed to prevent future problems. They discussed the breakdowns that occurred during the storm and possible prevention. James Bogaczyk attended the meeting to discuss his new role as Codes Officer and what he is currently working on and plans moving forward. The need for the mini-split systems at the YMCA as well as the Waste Water Treatment Plant's usage of the YMCA boilers and need for a protective structure was also discussed.
- C. Personnel Committee: Verno let council know they had a few employee evaluations left to complete and the yearly evaluations will be scheduled once we get the start dates of the employees. She also let council know Personnel recommends moving forward with adding Act 49 to their ordinance to allow police officers with previous pension credits to transfer it to the Borough.
- D. Safety Committee: Schlosser discussed the concern for plowing challenges with the last snowstorm and the need to find better locations for the larger snow piles so that they are not in the way of major traffic locations. They also went over the sidewalk corners and how to adjust the crosswalks with what is currently in place until the fixes can be made. He commended Kurtis on him keeping the employees updated on their safety courses

## BOROUGH OF MANSFIELD

February 11, 2026

and also had discussions on current safety concerns and what they can do to make necessary changes. He also made aware they had an extensive discussion about ways to address the parking concerns on Saint James Street. The current parking situation makes it difficult for cars to pass through easily. They are looking into an ordinance change.

### Old Business:


A. Schlosser made a motion to approve the Board and Commissions New Appointments for Civil Service Commission & Recreation Committee. Book seconded the motion, and it was approved. McEvoy confirmed with Cassie that they are actively working on appointments for the Municipal Authority and Zoning Hearing Board.

### New Business:

- A. Morgan motioned to approve the Mowing Bids Advertisement. Schlosser seconded the motion, and it was approved.
- B. Schlosser motioned to approve Resolution 2026-4. Verno seconded the motion, and it was approved.
- C. Schlosser motioned to approve Mayor Kathy Barrett and Manager Casandra Cowles to attend the PSAB Conference in June. Verno seconded the motion, and it was approved. McEvoy confirmed this includes approval for fees and mileage as well as any other council members who would be interested in attending.

Correspondences: there was no correspondence

There being no further business, Schlosser made a motion to adjourn the meeting at 6:27pm.

  
Jackie L. Kurzejewski  
Secretary-Treasurer