

# BOROUGH OF MANSFIELD

January 14, 2026

The regular meeting of the Mansfield Borough Council was held on Wednesday, January 14, 2026, in the Council Room of the Municipal Building, Mansfield, Pennsylvania with the following people present:

Robert Strohecker  
Robert Fitzgerald  
Nichole Book  
Karri Verno  
Adrienne McEvoy  
William Schlosser  
Kelvin Morgan

Casandra Cowles, Borough Manager  
Kurtis Tice, Superintendent  
Jackie Kurzejewski, Secretary-Treasurer  
Kathryn Barrett, Mayor  
Zach Stager, Police Chief

Absent: no absences

Visitors: Cheryl Clarke; Wellsboro Gazette, Susan Coole; Thrive

Residents/Business Owners/Employees: Mary Seymour; 35 Extension St, Mansfield

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President Strohecker called the regular meeting of Council to order at 6:00 PM. The Pledge of Allegiance was recited.

Strohecker called for recognition of visitors: Mary Seymour attended to ask if there was a Codes Officer to discuss the sidewalk maintenance in town. Strohecker informed her that we would be recommending a new Codes Officer in New Business if she would like to stay to hear who it is. Susan Coole gave an update on the progress of their interviews through Thrive for community engagement. She organized all the data they collected by Theme as well as "What matters most" from all the interviews. They have completed three of their eight draft statements and plan to hold an event in February to present their final value statements.

McEvoy moved to approve the December 10, 2025, Council meeting minutes. Fitzgerald seconded the motion and it was approved.

Fitzgerald made a motion to approve the January 5, 2026, Organizational Meeting minutes. Morgan seconded the motion and it was approved.

The Treasurer's report for the month of December has been reviewed. Upon a motion made by McEvoy and seconded by Schlosser, the Council approved the report.

McEvoy made the motion to approve the bills paid reports for December for the following accounts: General Fund: \$334,242.09; Sewer Fund: \$89,144.59; Liquid Fuels Fund:

# **BOROUGH OF MANSFIELD**

January 14, 2026

\$12,875.99 and Payroll Fund: \$87,897.59 and to draw vouchers for unpaid bills. Fitzgerald seconded the motion, and it passed.

## Mayor's Report

Fitzgerald wanted to let Mayor Barrett know that a community member wanted to send along the sentiment that they appreciate the visibility of the mayor and all that she does.

## Police Report

Zach updated Council that the new part-time hire Hayden is doing a great job and learning quickly. Schlosser moved to accept the police report. Verno seconded, and it passed.

## WWTP Report

McEvoy motioned to approve the WWTP Report. Schlosser seconded the motion and it was approved.

## MMA Minutes

The MMA minutes were included in the packet.

## Borough Manager's Report

Strohecker stated that the Committee Appointments needed to be added to New Business as item "F." McEvoy made a motion to add Committee Appointments to New Business. Schlosser seconded the motion and it was approved.

## Standing Committee Reports:

- A. Finance Committee: Strohecker stated that a majority of the meeting was spent talking about the Sewer Plant and the potential of acquiring money through PennVest and the USDA for upgrades. He reiterated that we need to produce 15% of the payment to apply for a grant and that Jimmie Joe is actively helping to look at other avenues to help fund the engineering needed. They discussed the possible use of composting waste but found that it would require more manpower and time than just using Lyme. Strohecker plans to send out the Act13 Funds in following week for everyone's review.
- B. Public Works Committee: Tice made the Council aware that there was a major water leak at the YMCA and that the toilets that were found to be leaking were replaced. Because of the new water meter upgrades, they were able to see a leak still occurring after the toilet repairs. They found a large leak in the heating system through the old boiler from the Armory's system and some of the lines were rusted away. Kurtis said that having one heat pump and using three heads on the system will fix the East side of the building. Melissa Sentiff, YMCA manager, discussed with Kurtis that she is looking into grant funding to help update the entire system. The committee discussed the upcoming projects including Wakefield Terrace drainage, Townview street work, Hoard Street work and the ditch on Extension Street. Fitzgerald suggested the Townview work be listed as the top priority as it is in the worst shape. They also discussed which sidewalks in town needed to be looked into for repair, including the North Main Street sidewalk by the cemetery.
- C. Personnel Committee: The committee did not officially meet, but evaluations for Casandra, Kurtis and Zach were completed. They also held interviews for the new Code Officer position.
- D. Safety Committee: The committee went of the Arch Pipe history and plan to review the phases of repair at the next meeting. Schlosser summarized that the main problem is the stretch of pipe from the playground on South Academy Street to the Laundromat on East Main Street being blocked 70%. He reiterated that it is not safe or possibly feasible

## BOROUGH OF MANSFIELD

January 14, 2026

to send a person down to assess it. Schlosser also talked about their discussion for enforcement of safety measures to be followed at school drop off and dismissal and what needs to be addressed. Training courses have been completed and the next meeting will be a more in-depth discussion about the Saint James Street parking issues. Strohecker asked about the drainage problem on Saint James Street by Mr. Goodrich's driveway. Kurtis said it is looking much better; they just need to grate the curb to his driveway down a bit so that he does not drag his car coming in and out.

### Old Business:


- A. Swimming Pool Feasibility Study Grant with DCNR: We received \$47,7000 to do the pool study so that we can move forward with another grant to complete the necessary fixes.
- B. PennDOT Proposed 2028 Project: Cassie let the council know that everything is moving forward, they only ask for confirmation on whether or not there will be the need for nighttime work. The council agreed work being done is in an area that traffic can be re-directed to other streets, so night work should not be necessary.

### New Business:

- A. McEvoy made a motion to approve the Tioga TCC 2026 Voting Delegate Resolution 2026-1 with Jackie Kurzejewski as the Primary voting delegate, Casandra Cowles First alternate voting delegate, and Nichole Book Second alternate voting delegate. Fitzgerald seconded the motion and it was approved.
- B. McEvoy made a motion to approve the Resolution 2026-2, Banner Permit. Schlosser seconded the motion and it was approved.
- C. Schlosser made a motion to approve the YMCA Heating Repairs. Morgan seconded the motion and it was approved.
- D. Fitzgerald made a motion to approve the Resolution 2026-3, Tax Collector. McEvoy seconded the motion and it was approved.
- E. Verno made a motion to recommend the hiring of James Bogaczyk for Codes Officer. McEvoy seconded the motion and it was approved.
- F. Schlosser made a motion to add the Committee Appointments to the agenda. Fitzgerald seconded the motion and it was added. Fitzgerald made a motion to approve the Committee Appointments as listed in the Manager's Report. Schlosser seconded the motion and it was approved.

Correspondences: there was no correspondence

There being no further business, Morgan made a motion to adjourn the meeting at 6:36pm.

  
Jackie L. Kurzejewski  
Secretary-Treasurer