

BOROUGH OF MANSFIELD

August 10, 2022

The regular meeting of the Mansfield Borough Council was held on Wednesday, August 10, 2022, in the Council Room of the Municipal Building, Mansfield, Pennsylvania with the following people present:

Robert Fitzgerald
Steven McCloskey
William Schlosser
Robert Strohecker
Karri Verno

Christopher McGann, Borough Manager
Casandra Cowles, Secretary-Treasurer
Kathryn Barrett, Mayor
Merle Garrison, Police Chief



Absent: Kelvin Morgan
Adrienne McEvoy

Visitors: Cheryl Clark, Wellsboro Gazette
Kathryn Mason, Library Board
Residents: Mary Seymour & Lance Morgeson

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President Strohecker called the regular meeting of Council to order at 6:00 PM. The Pledge of Allegiance was recited.

Strohecker called for recognition of visitors:

Mary Seymour, 35 Extension Street, addressed council on the type and size of trees that will be planted in front of her home and asked for an update on the dog issue.

Fitzgerald moved to approve the minutes of the July 13, 2022 meeting. Schlosser seconded the motion and it passed.

The Treasurer's report for the month of July was reviewed. Upon a motion made by McCloskey and seconded by Schlosser, Council approved the report.

Schlosser made the motion to approve the bills paid reports for July for the following accounts: General Fund: \$136,962.24; Sewer Fund: \$71,002.48; Liquid Fuels Fund: \$7,027.86; and Payroll Fund: \$65,450.66 and to draw vouchers for any unpaid bills. McCloskey seconded the motion, and it passed.

Mayor's Report

Mayor Barrett's report was included in the packet.

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Mayor Barrett set Trick-or-Treat for Monday, October 31st from 5-7 pm. Mayor Barrett read the Mayoral Proclamation declaring August 6, 2022 as Stephen Dennis Brown Day. Mayor Barrett also read the Mayoral Proclamation declaring August 2022 as Partners in Progress month.

Police Report

Schlosser moved to accept the police report. Verno seconded, and it passed.

WWTP Report

McGann updated council that the repairs are continuing to be completed and the Borough Engineer is working on sewer flow numbers.

Schlosser motioned to approve the report, Fitzgerald seconded the motion and it was approved.

Borough Manager's Report

Manager McGann's written report was included in the packet.

Standing Committee Reports (from August 3, 2022 committee meetings):

Reports for Public Safety, Public Works, Finance, and Personnel Committee were provided in the council packet.

Old Business:

A. There was no old business.

New Business

- A. Schlosser motioned to approve 2023 MMO's for the pension plans, Verno seconded the motion and they were approved.
- B. McCloskey motioned to approve the DGLVR (Dirt, Gravel and Low Volume Roads Program) Grant Application through the Tioga County Conservation District. This would be for restoration of a drainage ditch on Ninth Street and replacement of several cross pipes. Fitzgerald seconded the motion and it was approved.
- C. Schlosser made the motion to appoint Manager McGann to serve on the Library Board. Verno seconded the motion and it was approved.
Kathryn Mason, Library Board, updated council on the current improvements and fundraisers that are being planned for the library.
- D. The storm sewer scoping project was tabled, waiting for the price quotes.
- E. The Act 13 Gas Impact Fee Budget was tabled until the breakdown can be updated.
- F. Schlosser motioned to revise the sidewalk grant program to state that the local grant program will award 50 percent of the project cost up to \$2,500, in place of the current cap of \$1,000. Verno seconded the motion and it was approved.
- G. Fitzgerald motioned to approve advertising for an additional full-time police officer. This would bring the force to six officers (four officers, the assistant chief and chief) and would significantly reduce part-time and overtime expenses. Schlosser seconded the motion and it was approved.
- H. Fitzgerald motioned to approve the new public works employee to obtain his CDL at the expense of the borough with the stipulation that if he leaves his job before 3 years is up, he will then reimburse the borough the cost. Schlosser seconded the motion and it was approved.

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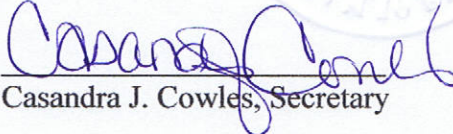
Resident Lance Morgeson addressed council on the new full-time police hiring, asking if there were procedures in place to ensure that it isn't another situation like Tioga Borough went through recently. Council let him know that there are many procedures, including background checks in place for hiring.

- I. Schlosser motioned to approve the installation of a sidewalk from the existing sidewalk on South Main Street across from Pump N' Pantry to the Gatehouse, at the cost of \$11,120.00. Fitzgerald seconded the motion and it was approved.

Correspondences - Schlosser announced that the Mansfield Area Shoe Bank will be distributing shoes to children in need this coming Saturday, August 13th, from 9am to 12 pm.

Public Comments – There were no public comments.

There being no further business, Schlosser motioned to adjourn the meeting at 7:02 pm.


Cassandra J. Cowles, Secretary