

## BOROUGH OF MANSFIELD

May 11, 2022

The regular meeting of the Mansfield Borough Council was held on Wednesday, May 11, 2022 at the Mansfield Fire Hall, with the following people present:

Robert Fitzgerald  
Steven McCloskey  
Kelvin Morgan  
William Schlosser  
Robert Strohecker  
Karri Verno

Christopher McGann, Borough Manager  
Kathy Barrett, Mayor  
Merle Garrison, Police Chief

Absent: Adrienne McEvoy  
Casandra Cowles, Secretary-Treasurer

Visitors: Cheryl Clarke, Wellsboro Gazette; Josh Stetts and Steve Rowe, LDG; Jimmie Joe Carl, Borough Engineer, Kristin Hamilton, Develop Tioga; Jim Welch; Joe Stello.

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President Strohecker called the regular meeting of Council to order at 6:01 PM. The Pledge of Allegiance was recited.

After the pledge, Strohecker called for recognition of visitors.

Mr. Stetts and Mr. Rowe reviewed several conceptual plans for remediation of flooding tied to the arch pipe as well as projected costs.

Fitzgerald made a motion to approve the minutes of the April 13 meeting. Morgan seconded the motion and it passed.

The Treasurer's report for the month of April was reviewed. Upon a motion made by McCloskey and seconded by Verno, Council approved the report.

Schlosser made a motion to approve the bills paid reports for April for the following accounts: General Fund: \$141,454.82; Sewer Fund: \$88,327.11; Liquid Fuels Fund: \$2,106.87; Payroll Fund: \$110,656.96 and to draw vouchers for any unpaid bills. Fitzgerald seconded the motion and it passed.

### Mayor's Report:

Mayor Barrett's report was included in the packet.

Mayor Barrett read mayoral proclamations for Peggy Detwiler Day and Douglas Burd Day.

Police Report:

Upon a motion by Schlosser and seconded by Verno, the report was approved.

WWTP Report:

No report.

Borough Manager's Report:

Manager McGann's report was included in the packet. As an additional point of information, McGann reported that the Borough will need to change its lease arrangement with the Army Corps of Engineers for the Corey Creek Conduit. The new lease will be a 25-year arrangement rather than the current five-year lease. This is necessary because one of the grant programs that would fund the proposed trail requires a 25-year lease on property not owned by the municipality.

Standing Committee Reports (From May 4, 2022 meetings):

Reports for the Finance, Public Works, Personnel and Public Safety Committee were provided in the Council packet. The various committee chairs summarized the respective meetings.

Old Business:

Schlosser made a motion to approve the social media policy as presented. Verno seconded the motion and it was approved.

Morgan made a motion to accept the line striping quote of \$8,500 from John Warren contingent upon a positive reference from another customer. Fitzgerald seconded the motion and it was approved.

Schlosser made a motion to accept the sidewalk repair quote of \$19,300 from Pepper's Masonry with a 10 percent allowance for any necessary curb repairs. Morgan seconded the motion and it was approved.

New Business:

- A. Schlosser made a motion to hire the following individuals as lifeguards for the 2021 pool season at pay rates as outlined in the Manager's report:

Sara Richard  
Ara Furry  
Madison Milheim  
Mallory Milheim  
Cody Hermansen  
Cael Dick  
Clare Kelly Wheeler  
Sam Scaffidi  
Danielle Richard  
Molli Hall  
Ellie Reed

Tasha Newton (Manager)

Verno seconded the motion and it was approved.

B. Schlosser made a motion to approve payrates for lifeguards as follows:


Base Rate: \$9.50/hour  
Returning lifeguards: + \$0.50/hour  
Head lifeguard: + \$1.00/hour  
Pool Manager: \$14/hour

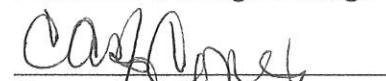
Fitzgerald seconded the motion and it was approved.

- C. Schlosser made a motion to approve advertising the property maintenance ordinance. Verno seconded the motion and it was approved.
- D. Schlosser made a motion to approve Resolution No. 2022-7 – Municipal Adoption of the Tioga County Hazard Mitigation Plan. Kelvin seconded the motion and it was approved.
- E. Morgan made a motion to approve the purchase of 650 gallons of crack sealant (including installation at a rate of \$18/gallon. Fitzgerald seconded the motion and it was approved.
- F. Verno made a motion to approve the purchase of an inflatable trench box at a cost of \$9,335.25 with costs equally taken from the general fund, sewer fund and the Authority. McCloskey seconded the motion and it was approved. Additionally, Blossburg Borough Council will be asked to consider paying half with the equipment being shared.
- G. Fitzgerald made a motion to approve allowing employee Rich Correll to carry over his unused paid time off. Verno seconded the motion and it was approved.

Council reviewed the correspondences. None of the items required Council action.

There being no further business, upon a motion made by Fitzgerald, the meeting was adjourned at 8:13 PM.

  
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Christopher M. McGann  
Mansfield Borough Manager

  
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Cassandra J. Cowles  
Recording Secretary