

# BOROUGH OF MANSFIELD

September 8, 2021

The regular meeting of the Mansfield Borough Council was held on Wednesday, September 8, 2021, in the Council Room of the Municipal Building, Mansfield, Pennsylvania with the following people present:

Robert Fitzgerald  
Steven McCloskey  
Kelvin Morgan  
William Schlosser  
Robert Strohecker  
Kerri Verno

Casandra Cowles, Secretary-Treasurer  
Kathryn Barrett, Mayor  
Merle Garrison, Police Chief  
Jeffrey Loomis, Solicitor

Absent: Adrienne McEvoy  
Christopher McGann, Borough Manager  
Richard Correll, WWTP Operator

Visitors: Cheryl Clark, Wellsboro Gazette

Residents: Talia Sepiol



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President Strohecker called the regular meeting of Council to order at 6:00 PM. The Pledge of Allegiance was recited.

Strohecker called for recognition of visitors: There were no public comments.

McCloskey moved to approve the minutes of the August 11, 2021 meeting. Schlosser seconded the motion and it passed.

The Treasurer's report for the month of August was reviewed. Upon a motion made by McCloskey and seconded by Fitzgerald, Council approved the report.

Fitzgerald made the motion to approve the bills paid reports for August for the following accounts: General Fund: \$163,125.16; Sewer Fund: \$88,081.72; Liquid Fuels Fund: \$3,431.48; and Payroll Fund: \$76,826.34 and to draw vouchers for any unpaid bills. Schlosser seconded the motion, and it passed.

## Mayor's Report

Mayor Barrett's report was included in the packet.

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## Police Report

Morgan moved to accept the police report. Schlosser seconded, and it passed.

## WWTP Operator Report

Upon a motion by Schlosser and seconded by Morgan, Correll's report was approved.

## Borough Manager's Report

Manager McGann's written report was included in the packet.

## Standing Committee Reports (from September 1, 2021, committee meetings):

Reports for Finance Committee, and Public Safety Committee were provided in the council packet.

## Old Business:

- A. Fitzgerald made the motion to approve the Non-Uniform Collective Bargaining Agreement as presented. Morgan seconded the motion, and it was approved. Fitzgerald motioned to approve the MOU (section 506 of the CBA) as presented, Schlosser seconded the motion and it was approved to take effect Saturday, September 11, 2021, at 12:01 am

## New Business

- A. The sidewalk repairs on Extension Street were tabled for more information.
- B. Schlosser motioned to approve Resolution 2021-9: Early Retirement, this resolution would amend the police pension to allow for an early retirement option. Verno seconded the motion and it passed.
- C. Fitzgerald motioned to approve Resolution 2021-10: Dr. Robert Swinsick. The resolution is in honor of the life and service of former Council President Dr. Robert Swinsick. McCloskey seconded the motion, and the resolution was passed.
- D. McCloskey motioned to approve Resolution 2021-11: HB 1702, supporting PA House Bill 1702. This bill is to use the Commonwealth's 18 percent liquor tax to provide additional funding to communities with high percentages of tax-exempt properties, Schlosser seconded the motion, and the resolution was approved.
- E. Fitzgerald motioned to approve hiring Krys Knecht and Pamela Steward as the borough's humane officers on a part-time, as-needed basis and to approve the purchase of any equipment need up to an amount of \$1,000. The pay rate will be the same as part-time police officers, plus any mileage and will be paid out of the police part-time salary line item. McCloskey seconded the motion and it passed.
- F. Two bids were received for the borough shop Corey Street project. The scope of work includes: Installing stone in the unpaved areas, installing a depressed location to discharge water from the vac truck, and to perform base repairs and install and tar-chip surface on Corey Street and around the shop building. This project will be funded from the \$300,000 infrastructure project.

Corey Street Project bids were opened. They were as follows:

1. Glenn O. Hawbaker \$65,145.00
2. HRI, Inc. \$60,387.50

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Verno moved to award the bid to HRI, Inc., Fitzgerald seconded the motion, and it was approved contingent upon final approval from the Borough Engineer and the Borough Solicitor.


- G. Schlosser moved to approve additional work to Prospect Street at a cost of \$9,000, the funds would come from the \$300,000 infrastructure project money. McCloskey seconded the motion, and it was approved.
- H. Schlosser motioned to approve the 2021 audit engagement letter at the price of \$11,500, Morgan seconded the motion, and it was passed.

President Strohecker called council into executive session at 6:42 pm due to a potential real estate transaction, with no action after.

Regular session of council reconvened at 7:02 pm.

Public Comments – There were no public comments

There being no further business, Schlosser motioned to adjourn the meeting at 7:02 pm.

  
Cassandra J. Cowles, Secretary

