

# BOROUGH OF MANSFIELD

March 11, 2020

The regular meeting of the Mansfield Borough Council was held on Wednesday, March 11, 2020 in the Council Room of the Municipal Building, Mansfield, Pennsylvania, with the following people present:

Dave Brown  
Robert Fitzgerald  
Steven McCloskey  
Adrienne McEvoy  
William Schlosser

Christopher McGann, Borough Manager  
Casandra Cowles, Secretary-Treasurer  
Merle Garrison, Police Chief  
Michael Detweiler, Mayor  
Richard Correll, Plant Operator  
Jeff Loomis, Solicitor

Absent: Kelvin Morgan  
Robert Strohecker

Visitors: Dr. Charles Patterson, Mansfield University President  
Halie Kines, Wellsboro Gazette  
Borough Residents: Lis Miranda, Patrick Grinnan, Sam Rotella and Vaughn Hoyt

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Vice-President Fitzgerald called the regular meeting of Council to order at 6:00 PM. The Pledge of Allegiance was recited.

After the pledge, Fitzgerald called for recognition of visitors.

Dr. Patterson updated council on the preparation plans the university is working on for the COVID-19. He expressed how they are doing everything they can to protect their students from the virus. Councilman Schlosser also addressed council and the visitors as to the preparation the Southern Tioga School District is taking to protect the students and faculty from the virus. Fitzgerald read a few comments he had received from Jim Nobles at Laurel Health.

McCloskey moved to approve the minutes of the February 12, 2020 meeting. Brown seconded the motion and it passed.

The Treasurer's report for the month of February was reviewed. Upon a motion made by Schlosser and seconded by Brown, Council approved the report.

## **BOROUGH OF MANSFIELD**

**March 11, 2020**

**Page Two**

McCloskey made the motion to approve the bills paid reports for February for the following accounts: General Fund: \$73,983.27; Sewer Fund: \$149,764.49; Liquid Fuels Fund: \$10,903.71; and Payroll Fund: \$90,119.38 and to draw vouchers for any unpaid bills. Brown seconded the motion, and it passed.

### Mayor's Report

Mayor Detweiler set Saturday, May 9<sup>th</sup> as town wide yard sale day.

### Police Report

Schlosser moved to accept the police report. Brown seconded, and it passed.

### WWTP Operator Report

Upon a motion by McEvoy and seconded by Schlosser, Correll's report was approved.

### Borough Manager's Report

McEvoy moved to accept the Manager's report. Schlosser seconded, and it passed.

### Standing Committee Reports (from March 4, 2020 committee meetings):

Reports for Finance Committee, Public Works Committee and Safety Committee were provided in the council packets.

Old Business: There was no old business.

Vice-President Fitzgerald called council into executive session at 6:40 PM to discuss personnel issues. Regular session of council reconvened at 6:52 PM.

### New Business

- A. Schlosser made a motion to approve part time wages of \$18.00 per hour with no benefits for Lynnette Burton, she will be working on an as needed basis. Brown seconded the motion and it passed.
- B. Schlosser made the motion to designate Adrienne McEvoy as voting delegate and pay her expenses for the PSAB Annual Conference. Brown seconded the motion and it was approved.
- C. Council unanimously tabled accepting Taylor Route's resignation as a full time employee and setting her part time wages until the finance committee can meet and make a recommendation to council.
- D. Mayor Detweiler presented council with a Proclamation declaring April 811 Safe Digging Month.
- E. After receiving a letter from the Mansfield Municipal Authority board recommending council to re-appoint Kevin Green to fill the board vacancy, McCloskey made a motion to approve the appointment. Schlosser seconded the motion and it passed.
- F. McGann requested that council table the advertisement of the sidewalk program until he can discuss some options with the committees.
- G. Council discussed the TCAB meeting day which has been set for the third Thursday of the month, after the discussion it was determined that council has no preference.
- H. McEvoy upon the recommendation of the Finance Committee, council approves the spending of up to \$100,000 for feasibility studies and other studies conducive to projects like Route 15/Route 6 and the Trailhead aspect of it to allow us to start applying for grant funding in conjunction with that approving the \$7,550 contract with Hunt Engineers. Schlosser seconded the motion and it passed.



**BOROUGH OF MANSFIELD**

**March 11, 2020**

**Page Three**

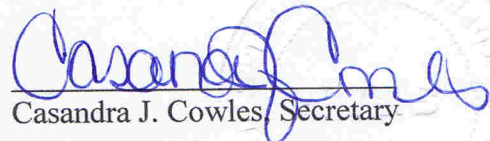
- I. McEvoy made a motion to approve Resolution #2020-4 SB607 Local Police Use of Radar, Schlosser seconded the motion and it was approved.
- J. Schlosser motioned to approve the Resolution #2020-5 Opposition of PSP Surcharge, Brown seconded the motion and it passed.
- K. McEvoy made the motion to approve the Lead Employee MOU that was drafted by our Labor Attorney, which would restructure the Public Works Department. Schlosser seconded the motion and it was approved.
- L. McEvoy motioned to authorize the Administration to work with the PFM Financial Advisors LLC, as Financial Advisor; Eckert, Seamans, Cherin & Mellott LLP, as Bond Council; and the local Solicitor for the purpose of current refinancing of the Borough's existing USDA Loan and Pennworks Loan and to fund new money for the Borough capital projects in the amount of approximately \$100,000. Schlosser seconded the motion and it passed.

Public Comments

Sam Rotella, Borough Resident and Superintendent of the Southern Tioga School District addressed council on his concerns about the sidewalk coming across the bridge between Sheetz and the High School. There have been many times that the sidewalk has been impassable due to the snow. Many people at Mansfield Village and other places need to use the sidewalk to come into town. The School would be happy to work with the Borough to keep the sidewalk clear. Council assured him that it would be a priority for the Borough to keep the bridge clear.

Vaughn Hoyt, thanked council for appointing Kevin Green back to the Municipal Authority board and expressed how glad he is to have Kevin back.

There being no further business, upon a motion made by Brown the meeting was adjourned at 7:44 PM.

  
Casandra J. Cowles, Secretary

