

## **BOROUGH OF MANSFIELD**

January 9, 2019

The regular meeting of the Mansfield Borough Council was held on Wednesday, January 9, 2019 in the Council Room of the Municipal Building, Mansfield, Pennsylvania, with the following people present:

Lori Barnett  
Robert Fitzgerald  
Steven McCloskey  
Kelvin Morgan  
William Schlosser

Crystal Smith, Borough Manager  
Lynnette Burton, Secretary-Treasurer  
Merle Garrison, Police Chief  
Richard Correll, WWTP Chief Operator  
Michael Detweiler, Mayor  
Terra Koernig, Solicitor

Absent: Adrienne McEvoy  
Robert Strohecker

Visitors: Cheryl Clark, Wellsboro Gazette  
Residents: Shawn Forrest, Josh Forrest, Eric Barnett, Mary Farrer, Dennis Garner  
and Rob Carleton  
Employees: Alan Clark, Heath Woolf  
Municipal Authority Board: Jerry Farrer, Debra Colegrove and Barb Carleton

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Vice-President Fitzgerald called the regular meeting of Council to order at 6:00 PM. The Pledge of Allegiance was recited.

After the pledge, Fitzgerald called for recognition of visitors.

Jerry Farrer, of the Municipal Authority Board, stated to Council that the Board recommends Chad Rugar for their open position. Deb Colegrove, of the Authority Board, stated they just wanted to let McCloskey know their recommendation is nothing against him, they just feel when community members are interested in serving they would like to have more people involved. Barb Carleton reiterated the same.

McCloskey moved to approve the minutes of the December 12, 2018 meeting. Schlosser seconded the motion and it passed.

The Treasurer's report for the month of December was reviewed. Upon a motion made by Barnett and seconded by Morgan, Council approved the report.



## **BOROUGH OF MANSFIELD**

January 9, 2019

Page Two

Schlosser made the motion to approve the bills paid reports for December for the following accounts: General Fund: \$209,513.92; Sewer Fund: \$40,746.89; Liquid Fuels Fund: \$151,244.12; and Payroll Fund: \$89,665.70; and to draw vouchers for any unpaid bills. Barnett seconded the motion, and it passed.

### Mayor's Report

No report.

### Municipal Authority

McCloskey questioned the Townview status. Farrer updated that the bids should be ready to be put out for bid opening in February. McCloskey also questioned Woolf as to what he did to assist the Public Works Department. Woolf updated Council.

### Police Report

Fitzgerald took a moment to acknowledge today is National Law Enforcement Day and we all appreciate the officers. McCloskey moved to accept the police report. Morgan seconded, and it passed.

### Waste Water Treatment Report

Upon a motion by Schlosser and seconded by Morgan, Correll's report was approved.

### Borough Manager's Report

McCloskey and Smith met with Rob Schnell of the Army Corp regarding the wall project, cleaning up the trail head, potential usage of the WWTP compost building, and utilization of the land surface of the Corey Creek Arch Pipe as a walkway. Morgan moved to approve the borough manager's report. McCloskey seconded and the motion passed.

### Standing Committee Reports (from January meetings).

- Public safety committee: met to prioritize projects and set up program with projects and key points.

### Old Business

No old business was discussed.

### New Business

- A. Schlosser made the motion to approve Resolution #2019-1, the 2019 Banner Resolution. Morgan seconded the motion and it passed.
- B. Schlosser made the motion to approve Resolution #2019-2, Amending the Borough Manager's Benefits. McCloskey seconded the motion and it passed.
- C. Upon a motion made by Morgan and seconded by Barnett, both First Citizens Community Bank and Northwest will be borough depositories. Fitzgerald abstained. Next year Smith and Burton will meet with both banks to review where the funds are best utilized.
- D. McCloskey moved to continue holding Council meetings on the second Wednesday of each month at 6:00 PM. Schlosser seconded the motion and it passed. Schlosser made the motion to continue holding committee meetings on the first Wednesday of the month. Morgan seconded and the motion passed.



## **BOROUGH OF MANSFIELD**

January 9, 2019

Page Three

E. McCloskey made the motion to approve the following 2019 appointments:

1. Solicitor: Loomis and Koernig, annual appointment
2. Municipal Authority: Chad Rupar, five-year term.
3. Planning Commission: Scott Bastian, four-year term.
4. Zoning Hearing Board Solicitor: Bruce Vickery, yearly appointment.
5. Zoning Hearing Board Alternate: Wayne Evans, yearly appointment
6. Civil Service Commission: Dick Colegrove, six-year term
7. Vacancy Board: Patty Hutcheson, yearly appointment.
8. Appeals Board: Jim Welch, three-year terms.
9. Recreation Committee: Ruth Hermanson, Matt Kelly, Will Schlosser, Melanie Shaut, and Sondi Strohecker; all yearly appointments.

Barnett seconded the motion and the appointments were approved.

F. Schlosser moved to approve Resolution #2019-3, Continuing with Appointed Auditors. Morgan seconded the motion and it passed.

G. Upon a motion by Schlosser and seconded by McCloskey, the LED lighting agreement with Penelec was approved.

### Correspondence

1. Received a letter of interest from Chad Rupar for the open Municipal Authority Board position.
2. Received an invitation to Bakersburg Community Church's 20<sup>th</sup> Annual Sportsmen's Game Dinner to be held on January 26, 2019.
3. We are hosting the January TCAB meeting, to be held at Cast & Crew on Thursday, January 17<sup>th</sup>.

### Public Comments

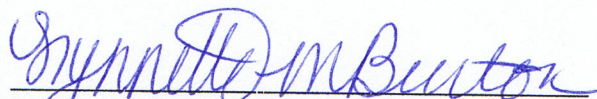
Rob Carleton requested the list of appointments be read aloud.

Dennis Garner requested status of the flooding issue progress. Schlosser reviewed the updates.

Fitzgerald called Council into executive session to discuss personnel/contractual issues at 6:52 PM.

The regular session of Council reconvened at 7:29 PM.

There being no further business, upon a motion made by Schlosser and seconded by McCloskey, the meeting was adjourned at 7:29 PM.

  
Lynnette M Burton, Secretary