

## BOROUGH OF MANSFIELD

August 14, 2019

The regular meeting of the Mansfield Borough Council was held on Wednesday, August 14, 2019 in the Council Room of the Municipal Building, Mansfield, Pennsylvania, with the following people present:

Robert Strohecker  
Robert Fitzgerald  
Kelvin Morgan  
William Schlosser  
Lori Barnett  
Adrianne McEvoy

Lynnette Burton, Borough Manager  
Casandra Cowles, Secretary-Treasurer  
Merle Garrison, Police Chief  
Richard Correll, Working Foreman  
Jeff Loomis, Solicitor

Absent: Steven McCloskey

Visitors: Michael Burger, U.S. Department Census  
Dawn Hull, Chamber of Commerce  
Don Lewis, Mansfield Destroyers  
Brian Hill, Mansfield Destroyers  
Darin Rathbun, Hunt  
Cheryl Clark, Wellsboro Gazette  
Residents: Eric Barnett, Gerald Farrer  
Employees: Alan Clark, Heath Woolf

.....

President Strohecker called the regular meeting of Council to order at 6:00 PM. The Pledge of Allegiance was recited.

After the pledge, Strohecker called for recognition of visitors.

Don Lewis, Mansfield Destroyers wanted to thank Mansfield Borough for welcoming them and all the support for their time this year.

Michael Burger, addressed council on the upcoming 2020 Census. He talked about the importance of everyone being accounted for as it effects many things including grants. The timeline will be mid-March 2020. There will be three ways for reporting; mail, phone and internet.

Dawn Hull updated Council on "LUMA in the Streets", they have pulled their parade permit so that Mansfield University could have their "Homecoming" parade the following weekend. On Friday, September 27<sup>th</sup>, Hunter Hayes will be performing. On Saturday, September 28<sup>th</sup> A Street Fair on College Avenue will be set up. There will be a soccer game in Smythe Park and the Re-enactment game will be held at MU on the 28<sup>th</sup> as well.

## **BOROUGH OF MANSFIELD**

August 14, 2019

Page Two

Fitzgerald moved to approve the minutes of the July 10, 2019 meeting contingent upon the amendments. McEvoy seconded the motion and it passed.

The Treasurer's report for the month of July was reviewed. Upon a motion made by McEvoy and seconded by Schlosser, Council approved the report.

Fitzgerald made the motion to approve the bills paid reports for July for the following accounts: General Fund: \$86353.86; Sewer Fund: \$47835.61.00; Liquid Fuels Fund: \$149.24; and Payroll Fund: \$100060.06 and to draw vouchers for any unpaid bills. Morgan seconded the motion, and it passed.

### Mayor's Report

Trick or Treat in the borough will be held on October 31<sup>st</sup> from 6:00-8:00. Trunk or Treat will be held on the 31<sup>st</sup> at 5:00 in Smythe Park.

The Mayor read and signed the Community Proclamation declaring September 16<sup>th</sup> as The American Legion Day.

### Police Report

Morgan moved to accept the police report. Barnett seconded, and it passed.

### Waste Water Treatment Report

Upon a motion by Fitzgerald and seconded by McEvoy, Correll's report was approved.

### Borough Manager's Report

Burton added to her report, due to lack of available lifeguards the pool will be closing on August 18<sup>th</sup>.

Barnett moved to accept the Manager's report. Morgan seconded, and it passed.

### Standing Committee Reports (from August 7th committee meetings):

- Personnel Committee: Work has begun on the police union contract.
- Public Safety Committee: Continued discussion on the Arch pipe and having the engineer do an outreach to people affected. Received some feedback on the LED lights, some positive and some negative. Burton has submitted the 2<sup>nd</sup> order.
- Sewer Advisory Committee: Met with the Township.

### Old Business

- A. Fitzgerald made a motion to use UDAG fund toward the TNR program. Morgan seconded the motion and it was approved.
- B. Darin Rathbun from Hunt Engineers addressed council on the progress at the playground. He also discussed a change order for the basketball court. Fitzgerald moved to approve the change order and purchase of the backboards, as they were part of the original project scope. Barnett seconded the motion and it was approved.
- C. UTRRA has requested that someone from the borough attend their meetings on the second Thursday of the month.

### New Business

- A. After reviewing the LERTA (Local Economic Revitalization Tax Assistance) Ordinance amendments, McEvoy moved to advertise the ordinance amendments. Schlosser seconded the motion and it passed.
- B. Fitzgerald made a motion to offer the full-time police officer position to Brian Jay effective August 31, 2019 with pay and benefits in accordance with CBA. Also to

## **BOROUGH OF MANSFIELD**

August 14, 2019

Page Three

offer a conditional offer of employment to Brian Gossert as an as needed police officer. Contingencies are all certifications be up to date and successful completion of a psychological, physical exam and background check. Morgan seconded the motion and it was approved.

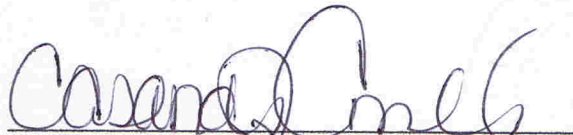
- C. Review Census- This was covered under visitor comments.
- D. Schlosser motioned to approve the MU Homecoming Parade request contingent upon the time being changed. Morgan seconded the motion and it was approved.
- E. Schlosser moved to approve 2020 MMO's for all pension plans, Barnett seconded the motion and it passed.
- F. Strohecker read appreciation letters from Borough Council to Senator Scarnati and Representative Clint Owlett.

### Correspondence

- 1. Letter from Jane Montague Regarding Closure of Westgate Road
- 2. DEP Connect Event Invitation on September 23, 2019 from 5:30-7:00 at Mansfield Borough Building.

There were no further comments from the public.

There being no further business, upon a motion made by Schlosser, the meeting was adjourned at 7:05 PM.

  
Casandra J. Cowles, Secretary